## CommonWealth

The Municipal Review Committee, Inc. (the MRC)
Attn.: D. Eric Johns, Interim Executive Director
PO Box 317
Brewer, Maine 04412

RE: Joining Member Assets Managed by the MRC in the First Quarter of 2019: Financial Statements and Distributions

Dear Members of the Committee:
CommonWealth Resource Management Corporation (CRMC) herein presents financial statements and cash distributions payable through the first quarter of 2019 for the assets of the Joining Members held by the MRC. The Joining Members include 84 municipalities and public entities that have elected to enter into Joinder Agreements with the MRC for management of their MSW on and after April 1, 2018. The MRC manages various assets of the Joining Members, including their shares of various funds and assets as described herein. The assets include a site and related infrastructure in Hampden, Maine, owned by the MRC on behalf of the Joining Members, which site (the Site) is being leased to Coastal Resources of Maine, LLC (Coastal, which was formed by Fiberight, LLC, and its equity investor) pursuant to a Restated and Amended Site Lease. Coastal is constructing a processing facility on the Site (the Hampden Facility) that would accept MSW from the Joining Members in accordance with a Master Waste Supply Agreement between Coastal and the MRC. The MRC also manages reserve funds being held on behalf of the Joining Members consistent with the Joinder Agreements.

Regarding the administration of funds on behalf of Joining Members, CRMC offers the following recommendations:

1. Distribute $\mathbf{\$ 7 8 , 7 5 4 . 0 7}$ to Joining Members to reduce the effective net disposal costs by $\$ 5$ per ton for Joining Members that were Equity Charter Municipalities, and by $\$ 3$ per ton for those Joining Members that were New Charter Municipalities, per Exhibit B to the Joinder Agreements.
2. Make payments from the Custody Account of $\mathbf{\$ 4 5} \mathbf{3 7 7 . 7 0}$ directly to Joining Members to reimburse budgeted fee collections lost as a result of interim transportation arrangements, all per Exhibit B to the Joinder Agreements.
3. Transfer $\mathbf{\$ 1 1 , 0 7 3 . 3 6}$ from the Custody Account to the MRC Operating Account at Key Bank to reimburse payments to haulers of $\mathbf{\$ 1 1 , 6 5 3 . 6 6}$ made from the Operating Account, net of a prior overpayment of $\mathbf{\$ 5 8 0 . 3 0}$.

The remainder of this letter provides the basis for these recommendations, including

- Financial statements for the MRC as of April 1, 2019 and prior quarters (see Tables 1 and 2).
- Basis for distributions to Joining Members (see Table 3).
- Status of the Bridge Waste Reserve Fund for payments to haulers for extra services provided, and lost fee revenues, for Joining Members related to interim transportation arrangements through the fourth quarter of 2018 (Table 4).
- Projection of the unrestricted cash balance in the Tip Fee Stabilization Fund and Custody Account Basis net of committed funds and projected payables through the projected Commercial Operation Date (COD) (Table 5).

The letter also presents the resources available to meet the reserve fund requirements of the Joinder Agreements.

## MRC quarterly financial statements

Table 1 presents balance sheets for the end of the first quarter of 2019 and preceding quarters since the start of 2018 in a format that reflects the financial statements prepared by the MRC's auditor. In certain cases, prior statements have been adjusted for consistency with the auditor's recommendations. As shown, as of April 1, 2019:

- The balance in the Custody Account at Bangor Savings Bank was $\mathbf{\$ 3 8 3 , 3 2 8 . 2 0}$.
- The balance in the Cash Sweep Account at People's United Bank was $\mathbf{\$ 5 , 5 8 6 . 0 7}$. This account is used to accumulate interest from the Cash Collateral Account and to pay bank fees.
- The value of the Tip Fee Stabilization Fund, including accrued income through April 1, 2019, was $\mathbf{\$ 8 , 3 8 4 , 9 0 7 . 2 7}$, including $\mathbf{\$ 8 , 3 4 7 , 4 5 4 . 0 0}$ market value of investments and cash, and $\$ 37,453.27$ in accrued interest. The MRC is required under the Site Lease to maintain a balance with a market value of at least $\$ 4.0$ million in this fund. The market value of fund holdings as of April 1, 2019, included:
- $\mathbf{\$ 5 , 7 7 1 , 4 4 1 . 2 5}$ in U.S. Treasury bills with maturities of up to two years.
- $\mathbf{\$ 1 , 5 9 6}, \mathbf{1 9 0} \mathbf{2 7}$ in brokered bank certificates of deposits with maturities of up to two years.
- $\mathbf{\$ 9 7 9 , 8 2 2 . 4 8}$ in liquid money market funds.
- The balance in the MRC Operating Budget Stabilization Fund, also held at People's United Bank) was $\mathbf{\$ 9 4 , 7 5 4 . 1 1}$. The balance is held in a liquid money market fund and is available for withdrawal if needed.
- The balance in the Cash Collateral Account, which serves as the Delivery Sufficiency Fund under the Master Waste Supply Agreement, was $\mathbf{\$ 3 , 0 0 3 , 4 2 5 . 8 9}$. The fund, which has a minimum balance requirement of $\$ 3.0$ million, is held
separately from other MRC assets as required by Schedule B to the Joinder Agreements and by the Master Waste Supply Agreement and the Site Lease, in order to serve as security for certain MRC payment obligations under those agreements. The fund is controlled by a Direct Account Control Agreement between People's United Bank, the MRC and Coastal and cannot be withdrawn below the minimum balance other than as set forth in the applicable agreements.

The Cash Collateral Account, which is held in a liquid money market fund, earns interest at a very low rate. In January 2019, the MRC requested that Coastal allow the Cash Collateral Account to be invested in U.S. Treasury bills and other instruments backed by the U.S. Government, thereby increasing interest earnings. The proposal would replace the Direct Account Control Agreement with a new agreement between the MRC and Coastal and would amend the Site Lease between the MRC and Coastal. Coastal approved the proposal subject to approval of its equity investor and its lender. As of this writing, the proposal has been approved, documents are being finalized for signature and preparations are being made to open an investment account to serve as the Cash Collateral Account.

Table 1 shows accounts receivables in the amount of $\mathbf{\$ 1 3 3 . 9 3}$ for tip fees collected by Coastal and payable to the MRC under Section 6 of Exhibit B to the Joinder Agreements that have not yet been received; and in the amount of $\mathbf{\$ 5 8 0 . 3 0}$ for an overpayment from the Custody Account to the MRC Operating Account in 2018, which amount will be repaid in the second quarter of 2019..

Table 1 shows the book value of $\mathbf{\$ 5 , 5 4 3 , 2 9 8 . 5 0}$ for the Site owned by the MRC, as improved for development of the Hampden Facility, on the basis of past expenditures for site acquisition and infrastructure development. Table 1 includes a separate entry for the $\mathbf{\$ 2 0 3 , 6 4 0}$ set aside for payment to the Hampden Water District. These values have been updated on the books of the MRC to reflect adjusting entries for capitalization of certain development costs as recommended by the Auditor.

The Net Position of the joint venture includes the amounts in the accounts listed above net of the amounts payable shown below.

Table 2 presents the additions (revenues) and deductions (expenditures) of the joint venture for the first quarter of 2019 and preceding quarters. The excess of revenues over expenditures, as adjusted for changes in balance sheet items, is reconciled with the change in the Net Position over each quarter. Table 2 also shows transfers to the MRC Operating Fund in prior quarters to support the costs of negotiating and implementing the Settlement Agreement and otherwise wind up arrangements between the Charter Municipalities and PERC under the Extended Agreements.

## Distributions, payments and amounts payable

Table 3 shows amounts payable by the MRC to Joining Members as follows

- \$78,754.07 for distribution to Joining Members to reduce the effective net disposal costs by $\$ 5$ per ton for those Joining Members that were Equity Charter Municipalities and by $\$ 3$ per ton for those Joining Members that were New Charter Municipalities (see Table 3). In the Joinder Agreements, Exhibit B, Section 2(c), the MRC is obligated to make such payments in the first 36 months after the Commercial Operation Date, which has not yet occurred. This distribution, which would be made before the Commercial Operation Date, would be made at the discretion of the MRC Board rather than to meet any contractual obligation.
- $\mathbf{\$ 4 5 , 3 7 7 . 7 0}$ for payment to the Cities of Bangor and Brewer and the Towns of Hampden and Orono, to reimburse budgeted fees not collected as a consequence of the interim transportation arrangements.

As shown in Table 4, the MRC made payments from the Custody Account in the first quarter of $\$ 111,149.71$, and incurred payables of $\$ \mathbf{3 6}, \mathbf{8 9 3} .24$ during the quarter, for incremental transportation costs associated with interim transportation arrangements, all in accordance with Exhibit B to the Joinder Agreements.

## Reserve fund requirements and resources

As of April 1, 2019, the MRC was able to satisfy the requirements for reserve funds in Exhibit B, Section 2 of the Joinder Agreements as follows:

| Reserve fund requirement | Resources |
| :--- | :--- |
| $\$ 5.0$ million for actual expenditures <br> for acquisition of the site and <br> development of related infrastructure | Satisfied by prior expenditure in 2016 and 2017 |
| $\$ 1.167$ million as the Closure Reserve <br> Fund | Actual expenses were funded by expenditures <br> from the Operating Fund in previous quarters. |
| \$3.0 million for the Delivery <br> Sufficiency Reserve Fund | Satisfied with a dedicated fund, the Cash <br> Collateral Account, set up in 2017 |
| Up to \$7.0 million as the Building <br> Reserve | Satisfied by the $\$ 3.0$ million in the Delivery <br> Sufficiency Reserve Fund and a covenant to <br> keep a minimum balance of $\$ 4.0$ million in the <br> Tip Fee Stabilization Fund. |
| \$1.0 million for Bridge Waste <br> transportation costs held in Tip Fee <br> Stabilization Fund and Custody | $\mathbf{\$ 5 0 3 , 8 3 8 . 9 6}$ balance as of April 1, 2019 <br> Account (Table 4) |


| 1.5 million in the Target Value <br> Reserve Fund (Table 5) | $\mathbf{2 , 9 0 2 . 1 0 3 . 7 0}$ projected balance as of the COD |
| :--- | :--- |
| $\$ 4.0$ million minimum balance | $\mathbf{8 8 , 3 8 4 , 9 0 7 . 2 7}$ in the Tip Fee Stabilization Fund <br> and $\mathbf{\$ 3 8 3 , 3 2 8 . 2 0}$ in the Custody Account |

If you have any further questions, please feel free to contact me.

Sincerely,


George H. Aronson
Principal
Attachments Tables 1 through 5




| Table 3 |  |  |  |  |  |  |  |  |  |  | $\begin{array}{\|c\|} \hline \text { Tip Fee @ } \\ \hline \$ 2.21 \end{array}$ |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| MRC Distributions to Joining Members per Joinder Agreements, Exhibit B, Section 2(c) |  |  |  |  |  |  |  |  |  |  |  |
| Joining Members |  |  |  |  |  |  |  | Distributions |  |  |  |
|  |  |  | Tons by month |  |  | 2018 |  |  |  |  |  |
|  | EDA | Equity/New | Jan-19 | Feb-19 | Mar-19 | adjustment | Total |  | Rate | Payment | per ton |
| Milo | 1,300 | Equity | 106.11 | 89.05 | 116.35 |  | 311.51 |  | 5.00 | 1,557.55 |  |
| Monson | 200 | Equity | 9.44 | 8.87 | 9.15 | 10.77 | 38.23 |  | 5.00 | 191.15 |  |
| Montville | 109 | New | 10.79 | 7.07 | 7.39 |  | 25.25 |  | 3.00 | 75.75 |  |
| Mount Desert | 1,600 | Equity | 98.42 | 69.11 | 86.51 | (2.59) | 251.45 |  | 5.00 | 1,257.25 |  |
| Northern Katahdin | 1,150 | New | 76.02 | 75.31 | 77.41 |  | 228.74 |  | 3.00 | 686.22 |  |
| Oakland | 1,750 | New | 162.15 | 134.75 | 162.52 |  | 459.42 |  | 3.00 | 1,378.26 |  |
| Orono | 3,750 | Equity | 160.96 | 183.27 | 190.35 |  | 534.58 |  | 5.00 | 2,672.90 |  |
| Otis | 186 | Equity | 15.16 | 8.93 | 13.90 |  | 37.99 |  | 5.00 | 189.95 |  |
| Palmyra | 850 | Equity | 70.38 | 54.15 | 58.56 |  | 183.09 |  | 5.00 | 915.45 |  |
| Parkman | 150 | Equity | 17.62 | 13.75 | 14.67 |  | 46.04 |  | 5.00 | 230.20 |  |
| Pleasant River SWD | 500 | Equity | 39.74 | 29.91 | 28.64 |  | 98.29 |  | 5.00 | 491.45 |  |
| Sangerville | 623 | Equity | 57.90 | 47.91 | 49.73 | 0.02 | 155.56 |  | 5.00 | 777.80 |  |
| Searsmont | 180 | New | - | - | - |  | - |  | 3.00 | - |  |
| Sebec | 195 | New | 19.41 | 16.06 | 15.69 |  | 51.16 |  | 3.00 | 153.48 |  |
| Sherman | 650 | New | 46.10 | 20.29 | 93.30 |  | 159.69 |  | 3.00 | 479.07 |  |
| Sorrento | 62 | New |  | 2.34 | 6.21 |  | 8.55 |  | 3.00 | 25.65 |  |
| Springfield | 105 | New | - | - | - |  | - |  | 3.00 | - |  |
| Steuben | 640 | Equity | 36.84 | 35.53 | 40.35 |  | 112.72 |  | 5.00 | 563.60 |  |
| Sullivan | 125 | New | - | 11.78 | 13.66 |  | 25.44 |  | 3.00 | 76.32 |  |
| SW Harbor | 1,768 | Equity | 133.52 | 94.30 | 106.55 | (0.22) | 334.15 |  | 5.00 | 1,670.75 |  |
| Swan's Island | 130 | New | - | 12.46 | 9.78 |  | 22.24 |  | 3.00 | 66.72 |  |
| Thorndike | 150 | Equity | 6.90 | 3.42 | 16.40 |  | 26.72 |  | 5.00 | 133.60 |  |
| Tremont | 900 | Equity | 73.77 | 44.70 | 67.84 | (16.81) | 169.50 |  | 5.00 | 847.50 |  |
| Trenton | 1,240 | Equity | 100.31 | 59.08 | 81.30 | 19.60 | 260.29 |  | 5.00 | 1,301.45 |  |
| Troy | 120 | Equity | 15.95 | 10.48 | 13.72 |  | 40.15 |  | 5.00 | 200.75 |  |
| Union River | 375 | Equity | 27.48 | 23.07 | 30.41 |  | 80.96 |  | 5.00 | 404.80 |  |
| Unity | 927 | Equity | 54.19 | 51.50 | 71.50 |  | 177.19 |  | 5.00 | 885.95 |  |
| Vassalboro | 1,300 | Equity | 104.40 | 94.39 | 115.05 |  | 313.84 |  | 5.00 | 1,569.20 |  |
| Verona Island | 300 | Equity | 30.00 | 24.00 | 24.00 |  | 78.00 |  | 5.00 | 390.00 |  |
| Waldoboro Group | 2,646 | Equity | 238.80 | 164.07 | 185.83 |  | 588.70 |  | 5.00 | 2,943.50 |  |
| Wiscasset | 1,700 | New | 163.01 | 126.16 | 131.63 |  | 420.80 |  | 3.00 | 1,262.40 |  |
|  | 102,513 |  | 5,983.28 | 4,931.18 | 5,744.38 | 8.62 | 16,667.46 |  |  | \$ 78,754.07 | \$ 133.93 |

Table 3 (continued)
Reimbursements of Lost Fee Collections due to Interim Disposal Arrangement per Joinder Agreements, Exhibit B, Section 2(c)

|  | Tonnage diversion |  |  |  | Reimbursement of lost rebates |  |  |  | Reimbursement of lost admin fees |  |  |  |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
|  | $\begin{gathered} \text { EDA } \\ \text { Tons/yr } \end{gathered}$ | $\begin{aligned} & \text { 1Q } 2018 \\ & \text { Tons/Qtr } \end{aligned}$ | $\text { 1Q } 2019$ <br> Actual Tons | Basis tons <br> (Variance) | $\text { 1Q } 2019$ <br> Basis tons |  | Rate | Payment | $\text { 1Q } 2019$ <br> Basis tons |  | Rate | Payment |  |  |
| Bangor | 28,000 | 6,411.10 | 2,268.88 | $(4,142.22)$ | 4,142.22 | \$ | 5.00 | 20,711.10 | 4,142.22 | \$ | 2.70 | \$ 11,183.99 | \$ | 31,895.09 |
| Brewer | 5,275 | 1,267.17 | 512.37 | (754.80) | 754.80 | \$ | 5.00 | 3,774.00 | 754.80 | \$ | 3.70 | \$ 2,792.76 | \$ | 6,566.76 |
| Hampden | 3,400 | 913.65 | 482.54 | (431.11) | 431.11 | \$ | 5.00 | 2,155.55 | 431.11 | \$ | 1.95 | \$ 840.66 | \$ | 2,996.21 |
| Orono | 3,750 | 1,075.22 | 534.58 | (540.64) | 540.64 | \$ | 5.00 | 2,703.20 | 540.64 | \$ | 2.25 | \$ 1,216.44 | \$ | 3,919.64 |
|  |  | 9,667.14 | 3,798.37 | $(5,868.77)$ | 5,868.77 |  |  | \$29,343.85 | 5,868.77 |  |  | \$ 16,033.85 |  | 45,377.70 |
|  |  |  |  |  |  |  |  |  |  |  |  | \$ 45,377.70 |  | verall Total |

Table 4
Bridge Waste Reserve Fund Payments and Balances

|  | Period | Opening balance | Haul cost payments | Lost fee payments | Closing balance | Expended to date |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| Amounts paid |  |  |  |  |  |  |
|  | 2Q 2018 | 1,000,000.00 | 64,318.93 |  | 935,681.07 | 64,318.93 |
|  | 3Q 2018 | 935,681.07 | 106,242.46 | 41,546.29 | 787,892.32 | 212,107.68 |
|  | 4Q 2018 | 787,892.32 | 85,928.38 | 43,963.05 | 658,000.89 | 341,999.11 |
|  | 1Q 2019 | 658,000.89 | 111,149.71 | 43,012.22 | 503,838.96 | 496,161.04 |
| Amounts payable |  |  |  |  |  |  |
|  | 2Q 2019 | 503,838.96 | 36,893.24 | 45,377.70 | 421,568.02 | 578,431.98 |
| Totals |  |  | 404,532.72 | 173,899.26 |  | 578,431.98 |



Table 5
Unrestricted Cash Balance Net of Payables
Assumes Commercial Operation Date (COD) of June 30, 2019

| Date | 1-Apr-19 |  |  |
| :---: | :---: | :---: | :---: |
| Tip Fee Stabilization Fund balance | 8,384,907.27 |  |  |
| Custody Account balance | 383,328.20 |  |  |
| Subtotal | 8,768,235.47 |  |  |
| Minimum balance requirement | (4,000,000.00) |  |  |
| Distributions after COD | (1,500,000.00) |  |  |
| Unrestricted cash balance | 3,268,235.47 |  |  |
|  |  | Payable and <br> Projected <br> 2Q 2019 | Projected $\text { 3Q } 2019$ |
| Distributions | 178,754.07 | 78,754.07 | 100,000.00 |
| Extra transportation costs | 97,000.00 | 57,000.00 | 40,000.00 |
| Lost fees | 90,377.70 | 45,377.70 | 45,000.00 |
| Current and projected payables through COD | 366,131.77 | 181,131.77 | 185,000.00 |
| Unrestricted cash balance net of payables | 2,902,103.70 |  |  |

