

MUNICIPAL REVIEW COMMITTEE, INC.

ANNUAL MEETING

The Annual Meeting of the Members and Board of Directors of Municipal Review Committee, Inc. was held on Wednesday, December 11, 2019 at 3:00 p.m. at Orono Town Council Chambers, 59 Main Street, Orono, Maine. In addition to a number of members from the charter municipalities of the Municipal Review Committee (“MRC”), in attendance were the following:

Directors:

Sophie Wilson, Town of Orono
Catherine Conlow, City of Bangor
Karen Fussell, City of Brewer
Tony Smith, Town of Mount Desert
Kevin Howell, Town of Carmel
Ralph Saucier, Town of Millinocket
Irene Belanger, Town of China
Dana Wrigley, Sr., Town of Oakland

Staff:

Michael Carroll, MRC Executive Director

Consultants:

Daniel G. McKay, Eaton Peabody
Jessamine Pottle, CES, Inc.
George Aronson, CRMC

Guests:

Dave Burns, Maine Department of Environmental Protection
Steve Davey, Fiberright
Shelby Wright, Coastal Resources
Dan Walker, Esq., PretiFlahery

Jen Baroletti kept the minutes of the meeting and President Karen Fussell presided.

President Fussell convened the meeting at 3:00 p.m.

President Fussell welcomed the membership to the Annual Meeting, introduced the MRC board members and consultants, and reviewed the MRC's mission to provide affordable, environmentally sound, and long-term solutions for the disposal of municipal solid waste. 2019 was a year of transitions and milestones which included welcoming a new Executive Director in July, a move to the new Orono MRC office in September, the successful completion of the performance test at the Coastal Resources ("Coastal") facility in Hampden in October, and the start of commercial operations in November marking the beginning of the 15 year contract with Coastal. During the upcoming year, the MRC will continue to monitor commercial operations at Coastal and look for ways to expand the benefits and services for its members.

ELECTION RESULTS

President Fussell summarized results of the election, and welcomed Robert Butler of Waldoboro, Tony Smith of Mount Desert and Dana Wrigley, Sr. of Oakland back to the Board for another three-year term. President Fussell thanked the membership for their attendance and turned the presentation over to Mike Carroll, Executive Director of the MRC.

REVIEW OF 2019

Michael Carroll provided a brief background of his experience then reviewed his successful transition into the role of Executive Director beginning on July 1, 2019, his commitment to communications through constant contacts to members, weekly reports to the MRC Board, and regular meetings with members.

Mr. Carroll provided an overview of efforts in 2019 to further the MRC's commitment to its members and progress toward main goals for operations at Coastal, including long-term reliability and exceeding the required 50% diversion rate.

Mr. Carroll then reviewed the 2020 goals for the MRC including continued oversight of operations at Coastal Resources for enhanced diversion in pursuit of the desired 70-80% diversion rate, long-term solutions for bulky waste and undesirables, increasing buying power through cost effective alternative options; and membership outreach and enrollment.

PROPOSED 2020 BUDGET

Mr. Carroll reviewed the proposed 2020 MRC Budget highlighting several positive changes in revenues relating to a proposed slight increase in member dues by twenty-five (25) cents, site lease payments from Coastal and use of interest revenues to support operations. Several reductions in expenses for the coming year were also highlighted including a significant decrease in administrative costs and a decrease in technical consultation costs with Coastal now in commercial operations. The proposed budget for 2020 shows an overall decrease of 11.63%.

Sophie Wilson praised Mr. Carroll's efforts in preparing the budget, and clarified that the budget is being presented as a draft today and will be posted to the website for member review and feedback prior to its adoption by the MRC Board at the January board meeting.

PERFORMANCE TESTING OF COASTAL RESOURCES

George Aronson provided an overview of the performance test at Coastal that occurred from October 22 – October 24, 2019. Mr. Aronson reviewed the three separate performance tests measuring different aspects of plant processing and the following results:

- 1) The Three-Day Test had a goal to process 1,200 tons over a three-day period. 1,279 tons were processed over the three-day period.
- 2) The Three-Hour Test had a goal to process 45 tons an hour over three hours for a total of 135 tons. 159 tons were processed over the three hours, which was equivalent to 53 tons per hour.

- 3) The Diversion Test had a goal of 50% diversion. The diversion rate was 54.1%, and Mr. Aronson noted that the test was successful as to the test goal, however, the goal for Coastal is to see 70-80% diversion and improvements are being made to achieve increased diversion.

Mr. Aronson reported that the products and residuals being produced since the start of commercial operations have been consistently of high quality and diversion rates are increasing. The next round of improvements will look to enhance reliability through diversion of items which cannot be processed as well as upgrades in equipment and response, improve capacity by increasing materials flow and reducing process bottle necks, and increase diversion by recovering more pulp and improving the management of plastic film and moisture.

In response to an audience question, Mr. Aronson advised that Coastal is operating at the same high level overall since the performance test, however there has been some down time as they approach the next round of improvements.

Shelby Wright and Mr. Aronson addressed an audience question from John Banks, a resident of Orono, regarding the processing of glass and some of the challenges being faced in this market. A general discussion ensued regarding the closure of a glass-processing mill in Milford, Massachusetts and the lack of options for recycling glass within New England. In response to an audience question, Mr. Aronson noted that biogas production is still ramping up for maximum production.

GUEST PRESENTATIONS

Dave Burns, PE, Bureau Director, Bureau of Remediation and Waste Management, Maine Department of Environmental Protection gave a presentation concerning the changing solid waste management landscape, the Maine Materials Management plan, Product

Stewardship, Organics Management, PFAS, and Legislative issues and bills. Mr. Burns responded to audience questions and thanked the MRC Board for allowing him to present.

Steve Davey, Chief Executive Officer at Fiberight Global Holding, Coastal Resources of Maine then gave a detailed presentation on Coastal's processing of MSW, including recovery efforts for plastics, noting that through a multi-step process of sorting by size and optics Coastal is able to recover and market as energy briquettes 60-65% of the plastics that enter the plant, compared to a nationwide recovery rate of 9% . Mr. Davey noted that this is due in part to a process that relies on plastic bottles and jugs being drained and left intact with the cap on versus being compacted by hand prior to disposal, explaining that this practice will enhance the success of Coastal's efforts and allow for recoverable items to be consistently processed in the most efficient and effective way.

Mr. Davey also reported that Coastal has shown a 65% recovery rate for paper products and over 80% recovery for cardboard, all of which can be sold. There are a number of marketing options for this end product such as biomass boiler feedstock and recycled paper. Fiberight utilizes hydrolysis wherein the sugars are broken down and fed to the anaerobic digester to make biogas and the final gas product has shown to hold higher value due to the hydrolysis. Organic food waste is also being processed by a method that runs a solution continuing the waste through the anaerobic digester converting the carbon to methane. There are opportunities for using this gas outside of powering the plant that will be explored in the coming year. Mr. Davey responded to multiple audience questions regarding processing at the plant.

Dan Walker, Esq., Partner and Chair of Preti Flaherty's Governmental Affairs Group then presented to the Board and audience on his legislative advocacy role representing the MRC and Coastal. Mr. Walker reviewed his efforts in 2019, which included meetings with

government officials and legislative leaders, work on the Maine Materials Management Plan, and participation in two legislative tours of the Coastal facility. Mr. Walker reported he intends to follow through on discussions regarding LD112, which is the implementation that came from the Maine Materials Management Plan.

RECOGNITION OF SERVICE

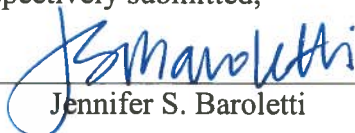
Sophie Wilson, on behalf of the Board, presented a small engraved appreciation award to Jennifer Baroletti of Eaton Peabody, in recognition of her seven (7) years serving as the MRC's secretary, and recognized her exemplary service and skills in the role. Ms. Wilson also presented an engraved plaque to Dan McKay of Eaton Peabody, in recognition of his twenty (20) years serving as a legal counsel to the Board of Directors of the MRC, noting that the Board is grateful for his inspiring motivation, professional support and gentle guidance. Mr. McKay spoke briefly about his history with the MRC and his view of its progression to where it stands today. Ms. Wilson noted that Joelle Ingalls of Eaton Peabody will begin serving as the MRC's secretary and Jonathan Pottle of Eaton Peabody will assume the role as legal counsel.

CLOSING REMARKS

Mr. Carroll closed the program by noting that Board Meetings will resume a quarterly schedule in 2020 and the first meeting will be January 22, 2020 at 10am, at the First National Bank, 145 Exchange Street, Bangor, Maine. Subsequent dates and times will be sent out in Constant Contact newsletters.

There being no further business to come before the Annual Meeting, it was adjourned at 5:03 p.m.

Respectively submitted,



Jennifer S. Baroletti

Dated: January 22, 2020