

## **MINUTES**

### **MUNICIPAL REVIEW COMMITTEE, INC.**

#### **BOARD OF DIRECTORS**

A special meeting of the Board of Directors of Municipal Review Committee, Inc. was held on Friday, December 17, 2021 at 12:00 pm. in an online format via Zoom. In attendance were the following:

#### **Directors:**

Sophie Wilson, Town of Orono  
Karen Fussell, City of Brewer  
Kevin Howell, Town of Carmel  
Melissa Doane, Town of Bradley

Dana Wrigley, Sr., Town of Oakland  
Robert Butler, Town of Waldoboro  
Tony Smith, Town of Mount Desert

#### **Staff:**

Michael Carroll, MRC Executive Director

#### **Consultants:**

George Aronson, CRMC  
Jon Pottle, Eaton Peabody  
Shawn Doil, Eaton Peabody

Joelle Ingalls kept the minutes of the meeting and President Fussell presided.

President Fussell convened the meeting at 12:02 p.m.

#### **APPROVAL OF AGENDA**

The agenda was approved as presented by roll call vote.

#### **EXECUTIVE SESSION**

At 12:03 p.m., a motion was made and duly seconded to go into executive session pursuant to 1 M.R.S. §405(6)(E) for the purpose of consultation with MRC's legal counsel.

Whereupon, it was unanimously:

**VOTED BY ROLL CALL:** That the meeting is adjourned to executive session.

Tony Smith and Melissa Doane joined the meeting while the Board was in Executive Session. Bob Butler left the meeting when the Executive Session ended.

At 1:09 p.m., the executive session ended. The regular meeting resumed at 1:10 p.m.

**ACTION(S) AS A RESULT OF EXECUTIVE SESSION**

President Fussell thanked the members for waiting and acknowledged the return to regular session. In response to discussion while in executive session the Board had two items to vote on.

Upon motion duly made and seconded, it was unanimously:

**VOTED BY ROLL CALL:** That the Municipal Review Committee, Inc. become a member of the Maine Municipal Association Property and Casualty Pool and further, that the Executive Director be authorized to execute any Contract Agreement required for membership on behalf of the Municipal Review Committee, Inc. and to take whatever other actions may be necessary.

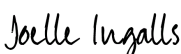
President Fussell clarified for those in attendance that the insurance being carried is on the land only and not on the facility.

Also resulting from the executive session discussion, a motion was made and seconded, and the Board unanimously:

**VOTED BY ROLL CALL:** That the Executive Director is hereby authorized to expend funds up to \$250,000 that are reasonable and necessary for utilities to meet MRC's permit obligations regarding the Hampden facility.

There being no further business, at 1:14 p.m., a motion, duly seconded, was approved to adjourn the meeting.

Respectively submitted,

DocuSigned by:  
  
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Joelle A. Ingalls

Dated: 1/26/2022